

#	Category	Complete	Details
1	Admin		Update your DD214
2	Admin		Apply for your VA Homeloan Doc
3	Admin		Complete your medical disability paperwork
4	Admin		Determine your forwarding address (for your bills, household goods, etc.)
5	Admin		Decide on Shipping or DIY move
6	Admin		Research state benefits (this will depend on where you enlisted or received your commission)
7	Admin		Get your awards lined up
8	Admin		Research the Reserves - see if this is a route you want to go
9	Admin		List out your military training and skills
10	Admin		Make sure you sign up for GAP insurance
11	Admin		Buy life insurance
12	Admin		Buy health insurance
13	Admin		Set up a professional email address
14	Admin		Update your mailing address
15	Admin		Don't automatically use your military move to go back to your home town (research where you could go alternatively for education, a job, etc.)
16	Business Skills		Create a business card
17	Business Skills		Transition from social to professional networking sites
18	Business Skills		Study sales (whether you get a job or start your own business, you need to know sales)
19	Business Skills		Take a class or course on accounting
20	Business Skills		Take a course on finances
21	Business Skills		Practice your interview skills. Don't assume that the interviewer makes the connection between your military experience and how that has prepared you for the job in question. Show them examples from your work.
22	Business Skills		Take a course on negotiation
23	Business Skills		Practice your communication skills
24	Business Skills		Research how best to work with women
25	Education		Research your VA education benefits - GI, Hazelwood
26	Education		Apply for your VA education benefits if you'd like to go to school right from the military
27	Education		Spend a day reading books from industries that interest you at Barnes & Noble
28	Education		Go to sites like Udemy and look into online courses you can take to self educate
29	Education		Subscribe to 5 blogs in the industry you want to be in
30	Health		Take A Class On Nutrition (health and weight)
31	Health		Find New Health Care Insurance
32	Medical		Complete your final Medical Exam

33	Medical		Go to Dental early! (their schedule books up fast)
34	Networking		Create and update your LinkedIn account
35	Networking		Get a new headshot not in uniform
36	Networking		Create a resume
37	Networking		Connect with veteran business owners
38	Networking		Create A list Of Civilians You Respect - Talk to them about what success means to them
39	Networking		Meet with at least 3 happy veterans who are making 100K+ per year - ask them how they got there.
40	Networking		Research military placement firms
41	Networking		Connect with military recruiters
42	Networking		Visit military job boards
43	Networking		Go to at least one military job fair
44	Networking		"Civilianize" your resume, experience and verbiage for future interviews
45	Networking		Go to a conference in an industry you want to be a part of
46	Networking		Send 5 emails to people you respect outside the industries you want to work to thank them and to connect
47	Networking		Send 5 emails to people you respect in industries you want to work in
48	Networking		Sign up for RallyPoint
49	Networking		Left seat / right seat with your replacement (don't want to leave your old unit hanging, do you?)
50	Personal		Prepare Personal Belongings For Move
51	Personal		Look into business loans for vets if you want to start a business
52	Personal		Research companies you'd like to work for
53	Personal		Learn To Cook (this will save you money!)
54	Personal		Find a new place to live
55	Personal		Find A gym (leaving the military is no excuse to get weak)
56	Personal		Start preparing for transition no matter how many months or years out from leaving you are (2 years or 2 days, start today)
57	Personal		Research VFW, military associations such as AUSA, MOAA, Marine for Life, etc.
58	Personal		Improve you online presentation (be professional on all social media channels)
59	Personal		Find a tailor and make sure your suit is fitted properly
60	Personal		Go to the barber, make sure you're well groomed for any interviews or meet ups
61	Personal		Find a realtor if you're interested in buying a home
62	Personal		Have your car checked, oil changed, tires rotated, etc.
63	Personal		Take a vacation (you deserve it)
64	Personal		Get a haircut (presentation matters in the civilian world!)
65	Personal		Pack your belongings
66	Personal		Get your car an oil change

67	Personal		Get your car's wheels rotated
68	Personal		Get your car detailed / cleaned
69	Personal		Store your high value items prior to having your household goods moved (if you are using a moving service)
70	Personal		for renters: Give your landlord 30 days notice before leaving (ideally longer)
71	Personal		for homeowners: 6 months out from leaving, talk to a broker about selling your home (unless you plan to rent)
72	Personal		Wherever you plan to move, check State and local veteran benefits
73	Personal		Update your license to reflect your new change of address
74	Personal		Check new school district for your family / kids; if you're moving in the summer make sure your kids are properly enrolled; if moving during the school year, contact the school administration to make sure everything is okay for your kids to enter seamlessly
75	Personal		Consider a part time job as you transition out (a couple hours a day or working on weekends) to get a feel for how the civilian world works
76	Personal		Buy a new business computer or laptop (one that is within your budget)
77	Personal		Sell your old goods / clothing that you don't need before you make your move (Craigslist, Ebay, etc.)
78	Personal		If you're a gun owner, apply for the proper license in your State (new home of record)
79	Personal		If you own an animal, get your animals vaccinated
80	Personal		If you own an animal, look into special shipping for animals if you're unable to personally bring your animals with you for your move
81	Personal		For overseas moves, look into vehicle shipping
82	Personal Finance		Start Saving Money (have 6 months of paychecks in your savings account)
83	Personal Finance		Pay off all debt (or at least start to pay off one reoccurring bill at a time)
84	Personal Finance		Do not buy a new car or take on large monthly payments
85	Personal Finance		Meet with a financial planner
86	Personal Finance		Meet with an accountant to go over your financial situation
87	Personal Finance		List out all the savings and checking accounts you have; add up your current net worth
88	Personal Finance		List out all your retirement accounts; evaluate where you are, where you want to be; write down a plan to get there
89	Personal Finance		for homeowners who plan to rent: 3 months out from leaving, begin interviewing property managers; determine the best one for your needs
90	Personal Finance		for homeowners who plan to rent: if you want to manage your property yourself, put ads up on Craigslist months before you leave to gauge interested and find a price point that makes sense
91	Personal Finance		Map out a 5 year financial plan for all your kids
92	Personal Finance		Set a date for your financial goal (whether to have a job or be self-employed)
93	Philosophy		Write down why you want to leave the military

94	Philosophy		Write down what you want to do now (what are your 1 and 5 year goals)
95	Philosophy		Keep an open mind. Don't allow yourself to eliminate a company, a location, or even a particular type of job before you educate yourself with all of the information available.
96	Philosophy		Write out your life goals. What do you want for yourself, your family, and your life?
97	Philosophy		Join a mastermind group with like-minded people who are after the same or similar goals to you
98	Philosophy		Create a list of 10 books to read in the industry you're interested in being a part of; begin reading 10 minutes every evening before you go to sleep
99	Presentation		Buy a well fitted suit
100	Presentation		Purchase business casual clothing
101	Personal		Remember: as a veteran, you have access to a lot of privileges; always ask to see if there's anything special for veterans (discounts, rates, opportunities, etc.) - it never hurts